
MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 28, 2023

Held in the Council Chambers of the RM of Mervin #499 at 211 Main St., Turtleford, SK.

PRESENT: Reeve: Gerry Ritz
 Councillors:
 Division 1 – Jim Range
 Division 2 – John Vinek - attended electronically
 Division 3 – Gordon Spencer - absent
 Division 4 – Ken Hergott
 Division 5 – Dave Krywchuk
 Division 6 – Victor Hamm
 CAO – Brenda Ottenbreit
 Deputy CAO – Janessa Macnab

Delegations: 9:15 a.m. Kerry Robertson, Foreman & Jon Grasby, Maint. Supervisor
 10:00 a.m. Steven Gehlen, RMI
 11:00 a.m. Larry Baker, Sgt. CSO
 1:30 p.m. Paige Hundt, Municipal Planner

CALL TO ORDER: Reeve Ritz called the meeting to order at 9:03 a.m.


AGENDA:	207-23	HERGOTT: That the agenda be amended and accepted for reference.	CARRIED
REPEAL:	208-23	HAMM: That the RM of Mervin #499 Council repeal motion 158-23.	CARRIED
MINUTES:	209-23	RANGE: That the March 8, 2023 regular meeting minutes be accepted as presented.	CARRIED
BUSINESS:			
Mulching Quote	210-23	HAMM: That the RM of Mervin #499 Council instruct Administration and the Foreman to get quotes for mulching to be done on Twp Road 520 from Range Road 3193 to Range Road 3194.	CARRIED
Warranty	211-23	HAMM: That the RM of Mervin Council authorize sending the 2016 872GP grader to Brandt for repair so that the repairs will be under warranty.	CARRIED

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- Bridge Repair** **212-23** **KRYWCHUCK:** That the RM of Mervin Council approve the contract for engineering with Zci for the Bridge 320-50-08N and authorize the Reeve and CAO to sign on behalf of the Municipality. **CARRIED**
- 213-23** **RANGE:** That we approve the contract for geotechnical services with P. Machibroda for the Bridge 320-50-08N and authorize the Reeve and CAO to sign on behalf of the Municipality. **CARRIED**
- Internet** **214-23** **RANGE:** That Council instruct the CAO to renegotiate the internet service agreement with Access Communications. **CARRIED**
- Emergency Response Plan** **215-23** **HERGOTT:** That the RM of Mervin #499 Council approve and adopt the updated Emergency Response Plan for the Transfer Site and Landfill as presented to add and form part of these minutes. **CARRIED**
- Dress Code Policy** **216-23** **HAMM:** That Council approve and adopt the updated Dress Code Policy as presented to add and form part of the RM of Mervin #499 policy manual. **CARRIED**
- The RM of Mervin contracted engineer, Steven Gehlen with RMI, entered Council chambers for the closing of the public paving tender.**
- Close Tender** **217-23** **HERGOTT:** That the RM of Mervin Council close the 2023 tender for Twp Road 530 "Grid 796" (1.6 km) at 10:03 am and no longer be accepting any tender applications. **CARRIED**
- Delegation Policy** **218-23** **RANGE:** That Council approve and adopt the Delegation Policy as presented to add and form part of the RM of Mervin #499 policy manual. **CARRIED**
- Scent Sensitivity Policy** **219-23** **HERGOTT:** That we approve and adopt the Scent Sensitivity Policy as presented to add and form part of the RM of Mervin #499 policy manual. **CARRIED**
- Bylaw 2023-09** **220-23** **HERGOTT:** That Bylaw No. 2023-09 being a Bylaw to Regulate the Dumping of Waste be given second reading. **CARRIED**
- 221-23** **HAMM:** That Bylaw No. 2023-09 being a Bylaw to Regulate the Dumping of Waste be given third reading, approved, signed and sealed. **CARRIED**

A representative from ASL Paving entered Council chambers at 10:30 a.m. for public tender opening.

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Tender Opening **222-23** **RITZ:** That the RM of Mervin #499 contracted engineer Steven Gehlen opened the tender packages from ASL Paving, K & S Asphalt, G & C Asphalt, HGR Asphalt and Northern Blacktop at 10:30 a.m. **CARRIED**

The representative from ASL Paving and Steven Gehlen left Council chambers at 10:40 am.

Bylaw 2023-12 **223-23** **RANGE:** That Bylaw No. 2023-12 being a Bylaw to Prohibit Public Urination and Defecation be given second reading. **CARRIED**

224-23 **HAMM:** That Bylaw No. 2023-12 being a Bylaw to Prohibit Public Urination and Defecation be given third reading, approved, signed and sealed. **CARRIED**

Bylaw 2023-15 **225-23** **HERGOTT:** That Bylaw No. 2023-15 being a Bylaw for a Fixed Assessment Agreement be introduced and given first reading. **CARRIED**

226-23 **RANGE:** That Bylaw No. 2023-15 being a Bylaw for a Fixed Assessment Agreement be given second reading. **CARRIED**

227-23 **VINEK:** That Bylaw No. 2023-15 being a Bylaw for a Fixed Assessment Agreement be given three readings at this meeting. **UNANIMOUSLY CARRIED**

228-23 **HAMM:** That Bylaw No. 2023-15 being a Bylaw for a Fixed Assessment Agreement be given third reading, approved, signed and sealed. **CARRIED**

Tax Enforcement **229-23** **KRYWCHUK:** That Taxervice, on behalf of the RM of Mervin #499, be authorized to proceed under *The Tax Enforcement Act* to acquire title for the following described land:
Lot 1-Blk/Par 2- Plan Y727 Ext. 0, 139223066
Lot 2-Blk/Par 2- Plan Y727 Ext. 0, 139290521 **CARRIED**

Transfer Reserve **230-23** **HERGOTT:** That the RM of Mervin #499 Council authorize the transfer of \$151,381.09 into a reserve until a decision is made on the Cenovus assessment appeal. **CARRIED**

Building Sale **231-23** **KRYWCHUK:** That the RM of Mervin Council accept the purchase agreement for the sale of the municipally owned building at 217 Main St, Turtleford in the amount of \$70,000.00 and authorize the Reeve and CAO to sign of behalf of the Municipality. **CARRIED**

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RM of Eldon AGM	232-23	<p>HAMM: That the Division 5 Councillor will attend the ratepayer meeting for the RM of Eldon to be held at the Milleton Community Hall April 20, 2023 at 5:30 p.m.</p> <p style="text-align: right;">CARRIED</p>
SLGA Permit	233-23	<p>HERGOTT: That Council approve the request for an alcohol vendor permit application for off-site consumption for the farmers market held at Turtle Grove on Saturdays during the summer.</p> <p style="text-align: right;">CARRIED</p>
APAS Letter	234-23	<p>VINEK: That we approve the letter to APAS be sent as presented to Council.</p> <p style="text-align: right;">CARRIED</p>
Tax Tool Mail Out	235-23	<p>RITZ: That the RM of Mervin #499 Council approve the letter regarding the Saskatchewan Government tax tool changes be sent out to ratepayers as a mail drop.</p> <p style="text-align: right;">CARRIED</p>
In Camera	236-23	<p>RANGE: That the RM of Mervin Council recess the public meeting to move into an in-camera session as authorized by <i>Part III of the Local Authority Freedom of Information and Protection of Privacy Act</i>, at 11:25 a.m.</p> <p style="text-align: right;">CARRIED</p>
Reconvene	237-23	<p>RANGE: That we reconvene the regular meeting of Council at 11:45 a.m.</p> <p style="text-align: right;">CARRIED</p>
DOPS Contract	238-23	<p>HERGOTT: That Council approve the employment contract for the Director of Protective Services, Larry Baker, and authorize the Reeve and CAO to sign on behalf of the Municipality.</p> <p style="text-align: right;">CARRIED</p>
Transfer Site	239-23	<p>RANGE: That the RM of Mervin #499 Council hire Clarence Rye as casual relief at the transfer site at a wage of \$15.50 per hour.</p> <p style="text-align: right;">CARRIED</p>
Compliance Technician	240-23	<p>KRYWCHUK: That the RM of Mervin Council hire Troy Hundt as an authorized Natural Resource Compliance Technician at a wage of \$35.00 per hour plus travel costs.</p> <p style="text-align: right;">CARRIED</p>
Job Descriptions	241-23	<p>VINEK: That Council adopt the Director of Protective Services job description as presented to and form part of the HR policy to be reviewed annually.</p> <p style="text-align: right;">CARRIED</p>
HR Minutes	242-23	<p>HERGOTT: That we accept the HR meeting minutes as presented to Council.</p> <p style="text-align: right;">CARRIED</p>

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Recess	243-23	KRYWCHUK: That we recess for lunch at 12:15 p.m.	CARRIED
Councillor Victor Hamm left the Council meeting at 12:30 p.m.			
Reconvene	244-23	RITZ: That Council reconvene the regular meeting at 12:45 p.m.	CARRIED
Feasibility Study	245-23	HERGOTT: That the RM of Mervin #499 Council agree to the letter of intent to design, build and operate a municipal waste to energy facility.	CARRIED
Amend Motion	246-23	RANGE: That the RM of Mervin Council amend motion 504-22 to change Bylaw No. 2022-14 to Bylaw No. 2023-17.	CARRIED RESCIND
Bylaw 2023-17	247-23	KRYWCHUK: That Bylaw No. 2023-17 being the Official Community Plan be given second reading.	CARRIED RESCIND
	248-23	HERGOTT: That Bylaw No. 2023-17 being the Official Community Plan be given third reading, approved, signed and sealed.	CARRIED RESCIND
Public Hearing	249-23	RANGE: That Council move into a public hearing at 1:35 p.m. to discuss discretionary permit applications as per <i>The Planning and Development Act</i> .	CARRIED
Reconvene	250-23	RANGE: That we reconvene the regular council meeting at 1:55 p.m.	CARRIED
Discretionary Use Permit	251-23	HERGOTT: That the RM of Mervin #499 Council approve the discretionary use permit application #230007-005 with the condition that skirting must be installed within 6 months.	CARRIED
Discretionary Use Permit	252-23	RANGE: That the RM of Mervin Council approve the discretionary use permit application #230007-052.	CARRIED
Easement	253-23	RANGE: That Council approve the Sask Power easement request with the condition that the Migratory Birds Convention Act of Canada be followed in regards to the eagles nest at the location of subdivision R0778-2020.	CARRIED
Utility Reserve	254-23	KRWYCHUK: That we acknowledge the letter from the Saskatchewan Municipal Board and will work with the organized Hamlets of Spruce Lake and Livelong to create a utility reserve for both.	CARRIED

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- Bylaw 2023-16** **255-23** **HERGOTT:** That Bylaw No. 2023-16 being a Bylaw to Establish a Police Board be introduced and given first reading. **CARRIED**
- 256-23** **RANGE:** That Bylaw No. 2023-16 being a Bylaw to Establish a Police Board be given second reading. **CARRIED**
- 257-23** **VINEK:** That Bylaw No. 2023-16 being a Bylaw to Establish a Police Board be given three readings at this meeting. **UNANIMOUSLY CARRIED**
- 258-23** **KRWYCHUK:** That Bylaw No. 2023-16 being a Bylaw to Establish a Police Board be given third reading, approved, signed and sealed. **CARRIED**
- Appointment** **259-23** **HERGOTT:** That the RM of Mervin #499 Council appoint Jim Range and Gordon Spencer to the RM of Mervin #499 Police Board. **CARRIED**
- 260-23** **RITZ:** That Council appoint Victor Hamm to be the interim Deputy Reeve. **CARRIED**
- Correspondence** **261-23** **RANGE:** That the list of correspondence as attached with additions, be acknowledged and filed. **CARRIED**
- Accounts Payable** **262-23** **HERGOTT:** That the accounts payable list being cheque #24504 to cheque #24544 and manual cheque #803 to cheque #810 in the amount of \$97,680.00 be approved and paid. **CARRIED**
- Adjourn** **263-23** **RANGE:** That the meeting be adjourned at 4:00 p.m. **CARRIED**


ADMINISTRATOR


REEVE

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